2025 Annual Meeting Call for Proposal -SUBMISSION QUESTIONS

SECTION I. GENERAL CONTACT INFORMATION

Please create the list of authors for this submission. (Minimum Count 1 – Maximum Count 10 people associated with each submission)
Please note that the maximum count is dependent on the session type.

To add an author:

- Type the author's first name, last name, and Institution email address. Should you wish to use a gmail, yahoo or other personal email address, please enter it in the "Secondary email" field.
- Click 'Add Author.'

To complete an author's profile:

- Click on the 'Edit Author' button to complete the profile.
- A green check mark indicates a complete profile.
- Once the profile is complete, click 'Save Authors' to complete the task.

Available Roles:

- Speaker and Main Contact
- Main Contact Only
- Speaker
- Student Speaker
- Moderator Only
- Author (not presenting)
- Contributor/Collaborator
- Staff Admin
- Submitter Only

AACTE does ask if each individual presenting is associated with an AACTE member institution.

SECTION II. ABSTRACT INFORMATION

- **Proposal Title** - Titles should not be in all UPPER case or all LOWER case. Sentence case is preferred. The total length of the title should be no more than 10 words (75 maximum characters), not including spaces.

- **Primary Audience –** Please indicate the (main) target audience the submission is directed:
  - Deans
  - Faculty/Staff (mid-career)

- o Faculty/Staff (early-career)
- o Student
- o General Audience

- **Content Level** – Please indicate the content level of this submission as it pertains to the indicated audience.
  - o **Introductory**
  - o **Intermediate**
  - o **Advanced**

- **Keywords –** Please identify keywords you wish to assign to your proposal. You may select "Other," to include keywords not included on the list. *Check all that apply.*
  - o Accreditation
  - o Alternative Certification
  - o Apprenticeships
  - o Assessment
  - o Attack on public education
  - o Censorship and Divisive Issues
  - o Community Colleges
  - o Competency-Based education
  - o Demographic shifts and Enrollment impact
  - o Diversity, Equity, Inclusion, Justice, and Accessibility
  - o Ed.D. Research
  - o Education Workforce Issues (the job of a teacher, compensation, prestige, etc.)
  - o Global Education
  - o Hawkins Program/Local Education Agencies (LEAs)
  - o Historically Black Colleges and Universities (HBCUs)
  - o Innovation
  - o Internationalization
  - o Journal of Teacher Education (JTE)
  - o K-12 Partners
  - o K-12 Practitioners (teachers, school leaders, district personnel, etc.)
  - o Mental Health/Social and Emotional Learning (SEL)
  - o Minority Serving Institutions (MSIs)
  - o Operational and Financial Strategies for Institutional Leaders (human resources, legal, budget)
  - o Ph.D. Research
  - o Policy and Advocacy at State and Federal Levels
  - o Post-COVID/Student Learning
  - o Recruitment and Retention
  - o Resources and Funding
  - o Rural Education
  - o Safety
  - o Special Education
  - o Teacher Candidate and Teacher Diversity
  - o Technology
  - o Tribal Colleges or Universities (TCUs)
  - o Other
- **Short Abstract -** Describe why a conference attendee should attend this session and what they will gain; value-added. If selected, this content will be used in marketing materials. (Word Count: 75-200)

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- **Statement of the issue** - Clearly state the issue/focus of your presentation. Provide relevant background and place the problem in a broader academic context. (Word Count: 55-100)

- **Literature review.** Provide a synthesis of the literature or knowledge base related to your topic; highlight competing hypotheses or major schools of thought. (Word Count: 0-900)

- **Contribution** – Discuss how your work relates to the conference strand and subcategory under which you are submitting the proposal. (Word Count: 200-700)

- **Relevance** – Discuss how your proposal relates to at least two of the following perspectives (Word Count: 200-700):

  - Implications for policy.
  - Using qualitative or quantitative evidence to inform policy or practice.
  - Successful (exemplary) practices.

- **Implication for Action** - Outline what concrete changes, activities, policies, research, or other outcomes can result from this work. (Word Count: 200-700)

- **Design Method** – Describe how you will design the session so that the learner/participant outcomes are achieved. (Word Count: 50-700)

SECTION III. CONTENT LEARNING OBJECTIVES

Describe what you intend the participants to learn during the session by providing up to four (4) learning objectives that are clear, measurable, and achievable.

SECTION IV. ALIGNING WITH AACTE STRATEGIC PRIORITIES AND CORE VALUES

Describe how your proposal aligns with the following AACTE goals:

1. Advocate for high-quality educator preparation. Graduates of educator preparation programs will be profession-ready and prepared to meet the needs of PK-12 districts and schools.
2. Prioritize diversity, equity, and inclusion. Educator preparation programs and their faculty, students, and communities will provide successful learning environments that demonstrate diversity, equity, and inclusion.
3. Advance educator preparation policy, practice, and research. The use of leading-edge research and models of innovative practice will advance the field of educator preparation and strengthen public education for all students.

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<u>SECTION V. PARTICIPATION POLICY ACKNOWLEDGEMENT</u>

Speaker Expectations

- Selected speakers are responsible for all expenses incurred with the meeting, including registration, housing, and travel.

- It is strongly encouraged that each proposal includes <u>at least one presenter </u>from an AACTE member institution. Speakers from an AACTE member institution will be eligible for a discount off registration by the speaker registration deadline date of December 13, 2024.

- All participating presenters should be listed in the proposal. Co-presenters will receive a confirmation email upon your proposal submission.

- Submitters should have commitment from all presenters that they will be a part of the program. The co-presenter(s) must agree to all the terms and conditions highlighted here to participate.

- Speakers agree to abide by [AACTE's Event Conduct Policy](#) (opens new window).

- Do not submit a proposal unless each presenter is available to appear on any day (February 21, 22, or 23, 2025) of the meeting. Accepted proposals will not be assigned a specific speaking date until two (2) months before the meeting.

- All speakers will receive an official confirmation email upon the proposal being accepted. Speakers must complete an acceptance form to be confirmed for a session.

Proposal Expectations
For full consideration please submit your proposal(s) for the AACTE 2025 Annual Meeting between now through 11:59 PM Pacific Time on June 28, 2024. Proposals received after the deadline will be withdrawn from the initial review process but may be considered on an as-needed basis post-review for the annual meeting or future programs.

- Proposal abstract should be a brief one-paragraph summary of the presentation as it would appear in the conference program guide.

- Include learning objectives or audience takeaways in your description.

- Submission of a presentation does not guarantee participation in the program.

- Proposal submission topics cannot be changed after the review and selection period.

- AACTE reserves the right to revise presentation titles or edit the session description of selected presentations for AACTE promotional and program publications.

  I acknowledge that I have read the [submission guidelines.](#)