

#BetterTogether LIVE FROM INDY, IT'S CGEA!

Call For Proposals Indianapolis • April 18-20, 2023

Submission website link coming soon!

Research in Medical Education Abstract Proposal (*poster or oral*)

Purpose: Includes works to promote dissemination and discussion of research and its application to medical education.

Time/Format: Submissions will be peer reviewed and selected for either poster or oral presentation. Presenting authors should be familiar enough with the project to discuss relevant literature, present findings and answer questions. Oral presentation is a short synopsis of the research. Poster presenters are expected to be available to discuss their research with session attendees.

Proposals are limited to **300 words** and must include:

- Research Statement/Research Question
- Background and/or theoretical framework and relevance of the study
- Design and Methods
- Results of data collection and analysis
- Limitations
- Conclusions

Required but not included in 300-word count:

- Title
- Author(s) and affiliated institutions
- References

Proposals will be reviewed using the following criteria:

- Clarity of research statement/question
 - Strength of background and/or theoretical framework and relevance of the study
 - Strength of research design and methods
 - Relevance of results
 - Limitations and soundness of conclusions
 - Clarity of writing
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Innovations in Medical Education (*poster or oral*)

Purpose: Includes works to promote dissemination and discussion of scholarly educational innovations and their application to medical education.

Time/Format: Submissions will be peer reviewed and selected for either poster or oral presentation. Presenting authors should be familiar enough with the project to discuss relevant literature, present findings and answer questions. Oral presentation is a short synopsis of the innovation. Poster presenters are expected to be available to discuss their innovation with session attendees.

Proposals are limited to **300 words** and must include the following components:

- Objective or purpose of innovation
- Background and/or theoretical framework and importance to the field
- Innovation Design
- Evaluation Plan: methods and measures
- Outcomes
- Innovation's strengths and limitations
- Feasibility and transferability

Required but not included in 300-word count:

- Title
- Author(s) and affiliated institutions
- References

Proposals will be reviewed using the following criteria:

- Clarity of innovation's objective or purpose
 - Clarity of what was novel, new or innovative
 - Strength of background and/or theoretical framework and importance to the field
 - Strength of evaluation plan (methods and materials)
 - Relevance of outcomes
 - Quality of reflective critique about the innovation
 - Clarity of writing
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Workshops

Purpose: Workshops are skill-oriented, interactive experience for learners which will allow them to take home specific knowledge and skills.

Time/Format: 90 minutes for the workshop by 1 or more presenters. It is expected that the workshop activities will include hands-on practice and/or active learning for a good portion of the workshop time.

Proposals are limited to **500 word abstracts** and must include the following components:

- **Rationale:** Why the topic is important, its timeliness, and its relevance to medical education
- **Learning Objectives:** What participants will know or be able to do as a result of this session
- **Session Methods and Format:** Indicate amount of time to be allocated to each speaker or element of the program. Describe the format of the session and the methods that will be used to engage participants.

- **Experience:** In one sentence per speaker, describe the experience of the speaker(s).

Required but not included in 500-word count:

- Title
- Author(s) and affiliated institutions

Proposals will be reviewed using the following criteria:

- Importance, timeliness, and relevance of topic
 - Clarity of learning objectives
 - Clarity and appropriateness of session format and method (reader knows who is doing what)
 - Appropriate format and methods to engage participants in session
 - Interest potential
 - Clarity of writing
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Small Group Discussions

Purpose: Small group discussion topics may address administrative issues, curriculum, evaluation, assessment, or professional development. Presentations demonstrating collaborative work from multiple departments or institutions are especially encouraged.

Time/Format: 45-minute sessions which include a brief focused presentation by 1 or more presenters followed by exchange between the presenters and the audience. Ample time for questions and comments from the audience, and responses by the presenters should be included.

Proposals are limited to **500 word abstracts** and must include the following components:

- **Rationale:** Why the topic is important, its timeliness, and its relevance to medical education
- **Learning Objectives:** What participants will know or be able to do as a result of this session
- **Session Methods and Format:** Indicate amount of time to be allocated to each speaker or element of the program. Describe the format of the session and the methods that will be used to engage participants.
- **Experience:** In one sentence per speaker, describe the experience of the speaker(s).

Required but not included in 500-word count:

- Title
- Author(s) and affiliated institutions

Proposals will be reviewed using the following criteria:

- Importance, timeliness, and relevance of topic
- Clarity of learning objectives
- Clarity and appropriateness of session format and method (reader knows who is doing what)

- Appropriate format and methods to engage participants in session
 - Interest potential
 - Clarity of writing
-

Panel Discussions

Purpose: Panel discussions examine diverse perspectives and approaches to educational subjects or issues. Presentations demonstrating collaborative work from multiple departments or institutions are especially encouraged.

Time Format: 90-minute sessions which include presentations by 2 or more panelists and a moderator followed by responses from the audience, and exchange between participants.

Proposals are limited to **500 word abstracts** and must include the following components:

- **Rationale:** Why the topic is important, its timeliness, and its relevance to medical education
- **Learning Objectives:** What participants will know or be able to do as a result of this session
- **Session Methods and Format:** The amount of time allocated to each speaker or element of the program. Describe the format of the session and the methods that will be used to engage participants.
- **Experience:** In one sentence per speaker, describe the experience of the speaker(s).

Required but not included in 500-word count:

- Title
- Author(s) and affiliated institutions

Proposals will be reviewed using the following criteria:

- Importance, timeliness, and relevance of topic
 - Clarity of learning objectives
 - Clarity and appropriateness of session format and method (reader knows who is doing what)
 - Appropriate format and methods to engage participants in session
 - Interest potential
 - Clarity of writing
-

Medical Education Resources Exchange (MERE) Session

Purpose: Medical Education Resources Exchange Sessions are opportunities for individuals or small groups to share innovations and resources from their home institution. Each individual or small group will have 5 minutes to present their resource, including distribution and discussion of materials with the sessions participants.

Time/Format: 90 minutes on a selected topic, led by a moderator. The number of participants is limited to 20. Each presenter is to bring 20 copies of their materials or electronic information on a USB memory stick to distribute to other participants. Submissions will not be reviewed, but the program committee will group presenters and their research topics as appropriate.

MESRE Research in Medical Education Consultation
(Offered during pre-conference sessions on Tues, April 18th)

Purpose: To provide opportunity for discussion and consultation about works or ideas in progress. An experienced educational researcher will moderate the discussion and along with roundtable participants, will provide feedback and advice on research project.

Time/Format: 90-minute roundtable discussions in which a presenter will have time to describe their research with adequate time for discussion and consultation. Submissions will not be reviewed, but the program committee will group presenters and their research topics as appropriate.

Proposals are limited to **300-word abstracts** and must include the following components:

- Background including purpose and significance of the study
- Methods

Required but not included in 300-word count:

- Title
- Author(s) and affiliated institutions