

POSTER SUBMISSION, PRESENTATIONS & OTHER IMPORTANT INFORMATION

ELEVATE 2022 DATES/LOCATION

Elevate by Psych Congress will be held **June 3-5, 2022** at the **Caesars Palace** in **Las Vegas, Nevada**.

POSTER SUBMISSION INFORMATION:

The deadline for poster submissions is **Wednesday, May 4, 2022** at midnight ET. **No extensions will be given.**

Title Requirements for Submission:

- Max 200 characters
- Max 75 words
- A proposal must have a short, specific abstract title (containing no abbreviations) that indicates the nature of the presentation.
- Do not capitalize all letters in the title of the abstract. Capitalize the first letter of all major words in the title as well as prepositions, articles, and conjunctions of four letters or more

Abstract Requirements for Submission:

- Maximum 250 words.
- Please do not include title or author information in this section. Additionally, please do not write your abstract all in capital letters or your submission will not be reviewed.
- Abstracts are brief summaries of the overall goal of an offering and the specific ideas or concepts that will be presented, including outcomes and implications for practice.

Short Description Requirements for Submission:

- Please provide a short description about your poster to have posted in the Elevate app.
- Please do not write your in-capital letters or your submission will not be reviewed.
- Max 75 words

Tables and info-graphics are not allowed to submitted with the poster abstract.

Tables, QR codes and info-graphics are allowed on the actual poster.

Repeat posters presentations are allowed.

Elevate by Psych Congress does NOT retain the copyright to the posters presented at past or future conferences.

POSTER PRESENTATION TIMES AT ELEVATE

Presenters are **required** to stand by their posters to answer questions and interact with attendees during all Poster Presentation times:

- Saturday, June 4 from 10:00 AM – 11:00 AM
- Saturday, June 4 from 5:10 PM – 6:10 PM

Posters are required to be hung by **11:00 AM** on **Friday, June 3**.

Posters will remain on display while the Exhibit Hall is open on Friday, June 3 (12:10 PM – 1:40 PM and 5:10 PM – 6:10 PM) and Saturday, June 4 (12:10 PM – 1:40 PM).

During these times, there are no educational sessions.

ROLLING ACCEPTANCE

- Once you have submitted a poster submission, you will receive an email on whether your poster was accepted or not **two (2) weeks** after you submitted.

POSTERS ON CONFERENCE APP

- We will now upload an image file of the posters on to our conference app. Attendees will be able to access the poster and engage better with poster presenters. **If you want your poster on the app, you must be prepared to submit a digital image of your poster before Friday, May 27, 2022.**
- Instructions on how to upload the image will be emailed to accepted poster submitters.
- If you do not wish for your poster to be on the app, please let us know by emailing ksweeney@hmpglobal.com.

PRESENTATION DETAILS

- Title and author name(s) must be clearly labeled.
- Poster handouts/copies should be available for distribution.
- Disclosure: Accepted posters must acknowledge financial support or assistance for the research at the time of presentation. If your discussion includes the use of products for which they are not labeled (ie, off-label use), you must disclose this fact at the time of presentation.
- Poster presentations and handouts are to be non-promotional/non-commercial and should not contain brand/proprietary drug names or commercial logos/names.
- Poster presenters are responsible for the transportation, location, and posting of materials in the poster session area of the Exhibit Hall.
- HMP Education will supply one **4'h x 8'w bulletin board and pushpins**. DO NOT exceed the size of the bulletin board.

- HMP Education does not retain the copyright to any posters presented at Psych Congress.

POSTER DISPLAY

You are responsible for the transportation, location, and posting of materials in the poster session area of the Exhibit Hall. HMP Education will supply one 4'h x 8'w bulletin board and pushpins. **DO NOT** exceed the size of the bulletin board.

POSTER REMOVAL

Posters and materials must be removed at the end of your session. HMP Education will not be able to return unclaimed posters or materials that have been left behind. Please note that any posters left behind will be discarded by HMP Education.

Questions?

Please review our Frequently Asked Questions. If we do not address your question in this document, please e-mail ksweeney@hmpglobal.com. Please allow 3 business days for a response.