



CALL FOR PROPOSALS

2020 CWEA Pretreatment, Pollution Prevention and Stormwater Annual Training Conference and Exhibition January 26 – 29, 2020 Long Beach California

CWEA P3S Conference Committee is currently accepting proposals for conference sessions from individuals, groups and organizations for the upcoming 2020 CWEA P3S Annual Training Conference and Exhibition to be held January 26 – 29, 2020 at the [Hilton Long Beach](#) in beautiful Long Beach California. This is an opportunity to share your knowledge, ideas and expertise on a wide variety of topics with the best pretreatment, pollution prevention and stormwater personnel from around the state!

Conference subjects preliminarily scheduled to be included may come from (but are not limited to) the following:

- Environmental Crimes Investigation (workshop format)
- Collection Systems Issues - Fats, Oils and Grease/Wipes (workshop format)
- Facility Inspection/Sampling Training
- Stormwater Regulations, Enforcement and Recycling
- Water Reuse/Enhanced Source Control
- Pretreatment Technology
- Emerging Contaminants in Water
- Public Education, Outreach and Communication
- US EPA Pretreatment/Stormwater Regulations
- Leadership and Management
- Developing Issues: Climate Change, Food Recycling, Microbreweries, Groundwater Remediation, Cannabis, Bio Cremation, Green Energy etc.
- ECI Test Prep (workshop format)
- Pollution Prevention in Industry
- Legal Issues in Water

More than 300 of today's Pretreatment, Pollution Prevention and Stormwater professionals representing cities, counties and special districts across California will engage in 3 days of high energy training, networking and problem solving. This event will combine a fun yet educational environment while providing excellent opportunities for professional development and networking. There is no limit to the number of session proposals that may be submitted by an individual, company, organization or institution. Please consider partnering with others to submit one or more proposals – a collaborative approach to developing sessions is encouraged.

Conference sessions will be in two formats:**Workshops:**

- Participants engage in participatory discussions, interactive exercises, learning activities and/or case studies on a particular subject or skill
- Are participant-centered, highly interactive and may include some participant pre-work
- Cover topics and skills that are critical to the success of specific audiences and provide substantive training and opportunities for practice and critical discussion so that participants can immediately apply the workshop learning back in the workplace
- Half-day (3 hours) workshops are offered and two half-day workshops over 1 or 2 days are possible for a total of 6 hours

Breakout Technical Sessions:

- Presented by professionals who share case studies, lessons learned and overviews of technologies and design strategies
- Participants are given time to ask questions and discuss the content with the presenter and peers
- Cover one topic in depth, rather than giving an overview of many topics
- Are typically 50-minutes in length, and sessions can be shared among two speakers if desired

Session Dynamic Interaction:

Presentation should be designed to be dynamic, interactive and encourage participant involvement. They may, for example, include a series of brief presentations, breakout groups, open-ended or facilitated discussion, hands on activities or any combination of these. Our members value the opportunity for facilitators, invited speakers and attendees to generate solutions together, and draw on each other's collective expertise through mixed methods of active listening, discussion, presentation and other creative interactions.

Selection Criteria:

The Planning Committee will consider the educational value of each proposed session, the expertise of the proposed speakers, the experience of the proposed speakers, the proposed speakers' ability to attract an audience, and the proposed speakers' past conference evaluations. You must clearly identify each of the proposed speakers in your presentation proposal(s).

Preference will be given to session proposals that align with the session topics identified in this document, and which meet the Planning Committee's needs in terms of balancing technical/professional development vs. personal development sessions.

Additional criteria the Committee will use to assess proposals include:

- Does the session topic and format provide participants with actionable skills or knowledge?
- What new information or lessons does the session topic offer participants that have not been covered in previous P3S events?
- Does the session description identify key "YWBATs" (You Will Be Able To...) for participants who attend the session?

Proposal Requirements:

- Session title (150 Character Limit)
- Organizer(s) name, affiliation, and complete contact information including email address
- Desired session format (Workshop or Breakout Session)
- An abstract (marketing description) describing the session. (300-word limit)
- A detailed synopsis description of the session including a list of proposed topics or questions and issues to be covered; session structure/style and your session schedule (800-word limit)

Responsibilities of Presenters:

All presenters, session chairs and session facilitators/moderators must agree to abide by these policies upon submission of a proposal.

Responsibilities

As a presenter, you are responsible for:

- Meeting deadlines as communicated by P3S Conference Planning Committee members for submitting/reviewing session information
- Coordinating with co-presenters and panelists initially, and then communicating with them prior to the conference
- Ensuring co-presenters or panelists are familiar with their responsibilities
- Returning any information required by P3S for each presenter in the session
- Determining and providing information on the audio/visual and room setup needs of your session through the online speaker platform
- Providing the slide presentation and/or any handouts electronically through the online speaker platform
- If willing, completing and returning the P3S Presenter Copyright Authorization Form, so we may capture the audio/video of your session and share your materials/handouts electronically with conference attendees

On-Site Responsibilities

You and the other speakers/panelists should arrive on-site in time to:

- Rehearse your session prior to your presentation time
- Meet the session chair and/or session facilitator and communicate any changes in presenters or audio/visual needs through the online speaker platform

During the Session

It is up to you to ensure:

- The introduction sets the tone for an enthusiastic, energetic session;
- The session presentations, activities, and Q&A each stay within their planned allotted session time
- The audience is reminded to provide evaluation and feedback data on this session

How to Submit a Proposal and Deadline

To submit a proposal, please visit [THIS SITE](#).

Proposals are due no later than 5:00 p.m. on Friday, September 13, 2019.

Since session proposals are collected using an electronic survey system, we suggest that you first collect your thoughts by reviewing the PDF of the proposal form. A link to the PDF of the form can be found on the first page of the [proposal site](#). You will not receive a confirmation of submission and will not be able to make any edits to your proposal once submitted.

For questions about session proposals, please contact David Lee, 2020 P3S Conference Program Chair at dlee@lacsds.org. Proposals submitted by the due date will become the property of P3S and will not be returned. Proprietary or confidential information included in proposals must be conspicuously stated.

Compensation Policy

CWEA is a not-for-profit association, and to keep registration costs as low as possible, is unable to provide any reimbursement of expenses, travel or other compensation (unless an exception has been made). Speakers are not required to attend the conference but will be offered a discounted registration rate for the day of their session or the full conference if so desired. The success of our Conference depends on the efforts of practicing professionals and Corporate Partners willing to volunteer their time to professional education, and we deeply appreciate your interest and commitment.