



ABSTRACT SUBMISSION GUIDELINES

The International Association of Bioethics (IAB) and 2020 Program Planning Committee invites you to submit abstracts pertinent to bioethics and related fields for the 15th World Congress of Bioethics (WCB) and the Feminist Association of Bioethics (FAB) pre-conference.

The timeline for the 2020 abstract submission process is as follows:

ABSTRACT SUBMISSION TIMELINE	
August 7, 2019	Abstract site opens for submission
November 4, 2019	Deadline for abstract submission
December 16, 2019	Notification of acceptance/rejection of abstracts
January 13, 2020	Author response (accept/decline presentation)

1. General Information

The Program Planning Committee of the 15th World Congress of Bioethics is seeking proposals for individual paper, poster, symposium, and workshop presentations to be organised at the main Congress, as well as collecting submissions for the Feminist Association of Bioethics (FAB) pre-conference. All topics related to the theme of the Congress along with those which fall within the broader discipline of bioethics are welcome.

Proposals that critically discuss cutting-edge themes and concepts in bioethics and those that describe research findings or project outcomes will be preferred for the Congress.



The conference theme for 2020 is **Autonomy and Solidarity: Bridging the Tensions**.

Sessions will be organized by tracks and sub-themes. In submitting you abstract(s) select up to 3 fitting combinations (either different tracks and themes, or themes within a track. A minimum of one selection is required):

Session Tracks		Sub-Theme
1	Clinical and health care ethics	Reproduction Pediatrics and use Shared decision making Organ and tissue donation Mental health care Treatment/enhancement Conflicts of interest End of life Ageing populations Other [specify]
2	Research ethics	Participant selection Risk-benefit assessments Standard of care Benefit sharing Deception Vulnerable populations Consent and Assent Conflicts of interest Review of research Data-driven research Biobanks Research in emergency settings Social science research Other [specify]
3	Public health ethics	Vaccination Smoking/tobacco products Obesity

		Sexually transmitted diseases Infectious diseases Screening and prevention Health promotion International policy and regulations Surveillance Behavioral economics, nudging Domestic violence Firearm control Other [specify]
4	Ethics of new technologies	New devices Genetics and genomics Big Data and Artificial Intelligence Data sharing and access Neurotechnology Other [specify]
5	Environmental and non-human animal ethics	Biofuels Genetically modified plants Environmental issues Non-human animal issues One world Other [specify]
6	Justice, human rights, law, health policy	Justice in health care Immigration and refugees Social determinants of health Universal health coverage Patenting Public engagement Other [specify]



7	Underrepresented minorities: emerging issues	Inclusion/exclusion in research Inclusion/exclusion in care delivery Inclusion/exclusion in policy Other [specify]
8	Philosophy, history, religious studies	Philosophy History Religion Methods in bioethics Theories in bioethics Other [specify]
9	Arts and ethics	[specify]
10	Other topics in bioethics	[specify]

*Session tracks and sub-submission themes are applicable to the IAB conference only.

2. Presentation Descriptions

Paper

Accepted individual papers will be grouped into clusters of related papers by the program committee. A session chair will be selected to moderate, keep on schedule, and introduce each speaker. Oral presentations will be 10 minutes in length followed by 5 minutes of discussion. Each session will be 75 minutes, overall.

Detailed instructions for preparation of oral presentations will be included with abstract acceptance notifications.

Poster

Poster presentations will be available during designated sessions and will displayed for an extended period on that day for meeting attendees to fully peruse the research. Authors must be available to discuss their work and answer questions only during their assigned session time.

Detailed instructions for preparation of oral or poster presentations will be included with abstract acceptance notifications.

*Poster presentations are only for the IAB conference, there will not be poster presentations during the FAB pre-conference.



Symposium

Symposium sessions will be 75 minutes and are centered around a particular theme or topic that all speakers address. The abstract submitter may nominate no more than 5 speakers, or 4 if the session chair plans to make introductory and closing comments. The submitter will be asked to enter all speakers' contact information when submitting the overall session abstract. It is the submitters' responsibility to ensure that all participants have consented to participate, and plan to be present if the symposium is accepted. All speakers listed will receive confirmations by email when the abstract is submitted. These sessions should promote audience participation, encourage open discussion, and include time for attendee questions.

Detailed instructions for preparation of oral or poster presentations will be included with abstract acceptance notifications

Workshop

Workshop sessions will be 75 minutes and generally concern methodological issues. Learning objectives should be specified clearly. Workshop may include breakouts or group work to meet the overall objective of the session. All other requirements are as for Symposia.

Detailed instructions for preparation of oral or poster presentations will be included with abstract acceptance notifications.

Criteria for Abstracts by Session Type:

Individual and Poster Proposals

The Program Planning Committee of the Congress will use, among others, the following four criteria for reviewing the abstracts:

- 1) Relevance to the subject of bioethics and to the theme of the Congress
- 2) Clarity of ideas
- 3) Originality
- 4) Methodological rigour

Symposium and Workshop Proposals

Further to the above, additional criteria are:

- 1) Well-defined and focused objectives
- 2) Potential impact and added value for symposium/workshop participants
- 3) For symposia, involvement of early career researchers will lead to prioritized consideration

NOTE: Acceptance of a proposal does not indicate funding support from the Congress organizers to symposia or workshop organizers, chairs or speakers of any kind. All presenters are required to individually register for the Congress.



3. Preparing Your Abstract

Please follow these instructions to prepare your abstract(s) for submission (all categories). Proofread carefully to avoid errors before submission.

- 1) Language: English
- 2) Title: limited to 75 words or 200 characters (includes spaces)
- 3) Submission track and sub-submission theme selection: for IAB paper, poster and symposium submissions only (refer to pages 2-4 of this document)
- 4) Secondary submission track and sub-submission theme selection: for IAB paper, poster and symposium submissions only
- 5) Abstract: 250 words
- 6) Suggested Structure: Empirical papers should generally follow the structure below. We recommend adapting it for conceptual, as well as any other papers, as appropriate
 - a) Background: Overview of research
 - b) Objectives: Purpose of research
 - c) Methods: Description of the research method
 - d) Findings: Results of the research or outcome of ethical inquiry
 - e) Conclusion: Discussion related to bioethics principles and theories, and implications for bioethics
- 7) Other field is provided for further elaboration or notation outside of the submitted abstract
- 8) Conflict of interest: the submitting presenter is responsible for disclosing any potential conflicts of interest for all participants involved with the submission
- 9) Participant information: first name, last name, role, contact information, position, affiliation, credentials
Submitting presenter will also have to answer the following questions on the behalf of the other participants:
 - a) Is this participant an Early Career Researcher?
 - b) Will this participant require VISA assistance?
 - c) Will this participant need to request bursary support to assist with cost for visa, travel or accommodation?
 - d) Special needsSubmitting presenters must add at least 3 participants and no more than 5, including the session chair.
- 10) After completing the abstract submission and participant information tasks, click "Save Submission and then "submit", at the top of the landing page to submit the abstract



Speakers are limited to submitting 3 presentations as presenting authors during the Congress (whether as symposium, workshop, individual poster presenter).

Incomplete abstracts will not be considered for review.

4. Technical Support

Have questions or experience any difficulty during the submission process please reach out to the below contacts:

<p><u>Technical Support</u> Hours: 9:00am – 9:00pm ET, Mon - Fri Phone: (Direct) (410) 638-9239 Phone: (Toll Free) (877) 426-6323 Email: Help@ConferenceAbstracts.com Web: www.conferenceAbstracts.com</p>	<p><u>Conference Management</u> Hours: 8:30am – 5:00pm ET, Mon - Fri Phone: (Direct) (856) 423-7222 ext. 281 Email: contact@iab2020.org Web: www.iab2020.org</p>
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5. Review and Selection Process

All abstracts undergo initial blind peer review, with a focus on the criteria set out above, under 3) In a subsequent step, the review committees assess the initial evaluation scores alongside further relevant goals of the WCB, such as diversity of region and inclusion of Early Career Researchers.

The Congress organizers aim to ensure broad regional participation and will give preference to Early Career Researchers (ECR) with promising abstracts. It is strongly encouraged that ECRs work on abstracts with at least one senior colleague (who does not need to be present at the WCB). We aim to have 50% of symposia include at least one ECR, and proposals with ECR will receive priority in the review process. The review committee may suggest that authors work further on their abstract with a member of the advisory group, or other experts it identifies.

6. Submission Deadline

- All proposals are due on or before **Monday, November 4, 2019 at 11:59 PM Eastern Time**. After this deadline, no new submissions will be accepted, revised, or resubmitted.
- **Only abstracts submitted electronically through the official 2020 Abstract submission site will be considered.**



7. Responsibilities of Presenters

- Presenting author and other co-authors attending the Congress must officially register through the meeting registration portal.
- Presenting authors and co-authors attending are responsible for all expenses related to participating in the meeting, including registration fees, visa fees, transportation, lodging, and any meals outside of those provided by WCB as part of the general conference. However, attendees may apply for funding through the Congress's support and bursaries programs.

8. Notification

Notification of abstract acceptance for presentations will be sent electronically by mid-December 2019. The presenting author must officially accept presentation through the electronic portal by the confirmation deadline.

9. For More Information

Questions regarding the WCB 2020 abstract submission process should be directed to:

2020 World Congress of Bioethics

Congress Management: Talley Management Group

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Phone: (+1) 856-423-7222 ext. 285

Email: contact@iab2020.org

Website: www.iab2020.org